



CHILD ABUSE CONSULTANCY EDUCATION AND TRAINING

**BAPTIST CHURCHES OF SOUTH AUSTRALIA CHILD PROTECTION AND
CODE OF CONDUCT CHECK LIST**

CHECK LIST FOR SENIOR PASTORS/ADMINISTRATORS:

Have I/we,

- Considered identifying and appointing a person/s responsible for overseeing and coordinating this ministry area?
- Ensured that all pastors, staff and appointed leaders have been supplied with a copy of, and read the above policies?
- Ensured that copies of the policies are readily available and accessible
- Ensured that those people have a clear understanding of what to do in relation to child protection matters and/or matters relating to alleged breaches of ethical/professional standards in line with the established protocols?
- Ensured the implementation and use of all agreement/consent forms?
- Considered liaising with the Director Professional Standards in order to arrange an information/question/briefing session?
- Promoted the documents/standards within the congregation?
- Identify all who must undergo the BCSA /CACET Global child protection training programs?
- Developed and maintained a register of those identified?
- Booked those identified into scheduled training programs?
- Developed and maintained a register of those who have completed training? (Including update sessions)
- Identified those who must undergo a national police check?
- Developed and maintained a register of those who must undergo a national police check?
- Ensured that police checks are conducted?
- Sighted police checks?
- Filed and secured police check documentation?